

Partnership for the Umpqua Rivers

MONTHLY MEETING MINUTES

Date November 17, 2015

Place ODFW Conference Room

CALL TO ORDER:

The PUR Board President, Walt Gayner called the meeting to order at 9:06 a.m.

INTRODUCTION AND ROLL CALL:

There were 29 people in attendance. There was a quorum of Directors present.

DIRECTORS AND ALTERNATES:

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Walt Gayner (President)	X		Vacant		
Cindy Haws	X		Stanley Petrowski		X
Karen Roberson	X		Paul Heberling		X

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Bryan Nelson		X	Dave Archambault	X	
Aaron Aasen	X		Vacant		
Chris Strunk	X		Darin McMichael		X
Kelly Guido		X	Joy Smith	X	

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Dave Grosjaques			Mike Brochu	X	
Ann Chamberlain	X		David Parker		
Alan Bunce	X		Richard Chasm	X	
Dale Greenley		X	Chuck Schnautz	X	

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
Rhonda Black		X	Vacant		X
Sean Negherbon	X		Blair Nash		
Ken Carloni	X		Thomas McGregor	X	

County	Present	Absent	Alternate	Present	Absent
Susan Morgan		X	Dominic Carollo	X	

Tribes	Present	Absent	Alternate	Present	Absent
John Schaefer	X		Heather Bartlett		X

Members at Large	Present	Absent	Alternate	Present	Absent
M.A. Hansen	X		Diane Phillips		X

OTHERS PRESENT:

Eric Geyer	Eric Riley	Terry Bureson	Gilaine Wright	Jeff McEnroe
Matt Ruwaldt	John Colby	Eric Himmelreich	Denise Dammann	Chris Arnold
Steve Clark				

APPROVAL OF MINUTES:

- The minutes and staff reports from the Oct 20th, meeting was approved; Richard Chasm made the motion, Ann Chamberlain seconded. Motion Passed.

GENERAL DISCUSSION AND PUBLIC INPUT:

- NTR

PRESIDENT'S REPORT: Walt Gayner

- Walt thanked everyone for being there and said he would talk more during the committee report time.
- There will be an executive session today after the committee reports, the staff will be excused so that the board can have a frank discussion.

TREASURER'S REPORT: Eric Geyer

- Eric Geyer gave the Treasurer's Report;
- Treasurers Report:

Bank Account	\$64,897.33
Outstanding Bills	\$10,972.95
Funds Requested	\$123,613.66
- Gilaine will confirm the savings account is open and working properly.

STAFF REPORT: Oct 16, 2015 – Nov 12, 2015

- Eric Riley, Executive Director:
 - Held regularly scheduled Staff Meeting (26th and 9th)
 - Worked with Staff on funding review of all grants to identify funding levels and future work emphasis had an annual discussion on Staff benefits
 - Attended PUR Board Meeting
 - Worked with Staff to submit 5 OWEB grant applications. Great work by the staff in a challenging grant cycle due to last cycle's awarding of all funds to one applicant.
 - Worked with Umpqua Basin Partnership members to complete and submit FIP Capacity Building Grant application. Application seeks funding to develop a holistic strategic action plan that covers the entire basin and multiple ownerships/areas of responsibility.
 - Worked on updating Council Capacity report to OWEB. This was an amendment to the original report.
 - Met with Sydney Post, Roseburg BLM, to discuss potential emergency funding for Stouts Creek fire restoration and contracting options. Roseburg BLM is looking at contracting through PUR to facilitate efficient and rapid emergency restoration work.
 - Prepared for and attended an Executive Committee meeting on the 27th.
 - Met with Bob Ragon, Audrey Barnes, Susan Morgan, Dave Loomis and Dale Rogers to discuss Coho Plan and Board membership. Emphasis was on the new Coho Plan and its potential effects on the restoration work that the Council does.
 - Attended the 3-Day 2015 *Gathering for Conservation* in Eugene. Participated in NOWC Board duties and meetings and was a presenter for one of the sessions. Great networking opportunity for the staff and will endeavor to get Board participation in the future.
 - Conference call with ECWC and David Powers of EcoTrust Forest Management to discuss possible partnership opportunities, specifically in the Smith River Watershed. They are interested in doing restoration work on their property holdings in the basin and are reaching out to local organizations to develop potential project partnerships.
 - Spent a day in the field (West Fork Cow Creek) with Terry and Mike Crawford (Medford BLM) to become more familiar with fish passage issues in the watershed and began the framework to establish a culvert survey plan for the 5th field watershed.
 - Worked on a contract for Mike Nixon Trucking for log hauling in West Fork Cow Creek.
 - Worked with Matt and Medford BLM to get a road use permit in place to haul boulders this fall for the Lutsinger Creek project. This project was held up this past summer due to fire restrictions and we are trying to get a jump on it for the upcoming year.
 - Updated the PUR Strategic Management Plan in preparation for distribution to the Board of Directors. This document is intended to be used as a tool for the Staff and Board to measure progress on the PUR Strategic Plan
 - Participated in the West Coast Salmon Summit Steering Committee meeting at the Tribe. I have been asked to participate on the Steering Committee this year. The conference will be held in September 2016

and it is moving to the Umpqua Basin. The group wanted to include local organizations that practice in watershed restoration

- Prepared FIP Presentation for the November Board Meeting
- Enjoyed Veteran's Day

- Gilaine Wright, Fiscal Manager:
 - Prepared more fund requests
 - Paid bills
 - Prepared payroll
 - Worked on PUR budget
 - Attended Staff meetings
 - Attended Board Meeting
 - Prepared board meeting minutes
 - Prepared final reports
 - Worked with partners to create future project budgets
 - Worked on new bank account
 - Took my daughter to San Francisco

- Terry Burleson, Project Planner:
 - No Report

- Sandy Lyon, Monitoring Coordinator:
 - Working on OWEB Final Monitoring Report summarizing 10 years of monitoring

- Joe Carnes, Watershed Technician/ IT Support
 - Conducted regular monitoring runs.
 - Worked on OWEB grant and submitted
 - Attended rapid bio assessment meeting
 - Attended Staff/Budget meeting
 - Attended monitoring planning meeting
 - Attended conference in Eugene (2015 Gathering for Conservation)
 - Worked on OWEB Report

- Matt Ruwaldt, Coastal Project Manager:
 - Attended a PUR staff meeting
 - Attended the Oregon Gathering for Conservation
 - Completed two OWEB grants
 - Continued working with MRT staff on the Scholfield acquisition
 - Worked on final reports
 - Began preliminary work on staging for Lutsinger Creek
 - Monitored Camp Creek III

INDEPENDENT CONTRACTOR REPORT: Oct 16, 2015 – Nov 12, 2015

- Nancy Geyer, Education and Outreach Consultant
 - PUR Newsletter planning;
 - Meetings and e-mail correspondence with PUR staff, contractors and partners

- Amy Pinson-Dumm, Grant Writer
 - Nothing to Report

STAFF UPDATES:

- Eric R.
 - Facebook, check us out! We are updating weekly on what we are up to.
 - Staff attended "The Gathering" which is a watershed conference. The staff used the time to network and get to know other planners and how other watersheds work.
 - Terry is working with the Medford BLM, which is huge! Go Terry!!

- Terry B.
 - In the field a lot these days; doing surveys, planning next summer's projects, meeting with land owners, working with the BLM to move and store logs for future projects, and monitoring past projects.

UNFINISHED BUSINESS: FIP Focused Investment Program

- Eric R. gave an extensive review/ update on the FIP. He went through the history of OWEB's implementation of the program, the working groups meetings, and the grant that the Umpqua Basin Partnership submitted.

NEW BUSINESS:

- Eric R. presented the AFS awards to partners.

COMMITTEE REPORTS:

- Executive Committee:
 - Walt, having monthly meetings, things are going well.
- Technical Advisory Committee (TAC):
 - Walt passed out a TAC handout that will be discussed at a face to face meeting, but he wanted everyone to have time to look it over and come prepared to discuss it.
- Finance Committee: Walt Gayner
 - Will call for a meeting soon.
 - Still looking for new building!! Please let Eric R. or Walt G. know if you have any leads on this!!
- Nominations Committee: Darin McMichael
 - NTR
- Education Committee: Alan Bunce
 - Watch for a doodle poll.
- Monitoring Committee: Sandy Lyon
 - NTR
- Policy and Procedure: Ken Carloni
 - Working on formalizing meeting times.

Presentation: Executive Session.

Executive Session for Board Directors and Alternates only. Staff was excused.

Announcements:

- NTR

NEXT MEETING: Tuesday, December 15th, 9:00 a.m.

- ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg

ADJOURN:

- The meeting was adjourned 10:58 am.
- The executive session began at 11:00 until complete.

/S/ Gilaine Wright/Eric Riley
PUR Secretaries